

10/22/2013

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. October 22, 2013 pursuant to adjournment on October 15, 2013. Commissioners present were: Barth, Beninga, Heiberger, Kelly, and Pekas. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Beninga called the meeting to order.

MOTION by Heiberger, seconded by Pekas to amend the agenda by moving item #17 before item #10. 5 ayes.
MOTION by Barth, seconded by Heiberger, to approve the amended agenda. 5 ayes.

MOTION by Pekas, seconded by Barth, to approve the October 15, 2013 Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Heiberger, seconded by Barth, to approve the following bills totaling \$356,763.07. 5 ayes.

A To Z World Language Interpreters	360.00	Advance Auto Parts Automotive/Sm	15.97
Airway Service Inc Gas,Oil,Diese	300.35	All American Investm Motels	59.99
Allied Oil & Tire Co Automotive/Sm	23.50	Allied Oil & Tire Co Truck Repair	38.50
Argus Leader - Adver Advertising	440.00	Argus Leader - Adver Publishing Fe	4,423.28
Avera Gastroenterolo Physicians	73.38	Avera Health Informa Clinics - Aux	49.29
Avera McKennan Behav Physicians	130.27	Avera McKennan Hospi Blood Withdra	132.00
Avera McKennan Hospi Clinics - Aux	1,738.00	Avera McKennan Hospi Hospitals	9,240.10
Avera McKennan Hospi Physicians	855.10	Avera Medical Group- Physicians	175.30
Avera Radiology Other Medical	274.83	Avera Radiology Other Profess	128.32
Bank Supplies Inc Printing/Form	101.37	Beadle County (SD) S Return Of Ser	26.72
Bechtel, Dave Welfare Rent	500.00	Belitz, Clarence H Welfare Rent	600.00
Birmingham & Cwach L Attorney Fees	339.28	Boldt, Bradley D Welfare Rent	700.00
Brandner, Bud (Clare Welfare Rent	585.00	Brooks Townhomes Lp Welfare Rent	600.00
Brownells Inc. Other Supplie	127.94	Bureau Of Informatio Detox	7.15
Bureau Of Informatio Telephone	376.49	Carlson, Lisa Court Reporte	1,090.20
CBM Managed Services Board Of Pris	9,644.28	Century Business Lea Lease-Rental	148.91
Century Business Pro Lease-Rental	202.07	Century Business Pro Maintenance C	35.61
Che, Myhanh Interpreters	642.30	Civil Design Inc Architects &	222.00
Clerk Of Court Copy Fees	38.46	Cody, Denise Bd Exp. Fees	15.00
Concrete Materials Road Maint. &	23,577.76	Construction Product Bridge Repair	532.08
Counseling Resources Attorney Fees	100.00	Dakota Fluid Power, Automotive/Sm	19.87
Dakota Fluid Power, Heavy Eq. Rep	55.84	Daybreak/T & H Conve Gas,Oil,Diese	30.00
Ekeren, Marvin R. Bd Exp. Fees	67.50	Emdeon Business Serv Other Medical	39.95
Finberg Family Llc Welfare Rent	500.00	Folsland, David/Cind Store Invento	114.00
Geotek Engineering & Architects &	2,608.00	Green Tree Servicing Cobra Insuran	918.00
Guzman, Sandra V. Interpreters	50.00	Hansen Wheel & Wagon Program Activ	3,416.25
Harmon, Karla Bd Evaluation	382.50	Howalt-Mcdowell Insu Notary Exp	150.00
Hurtgen, Timothy T/P Welfare Rent	950.00	Hy-Vee Accounts Rece JDAI Expansio	54.00
Hy-Vee Accounts Rece Other Miscell	100.00	Interstate Office Pr Office Suppli	241.68
Jaros, Pete Investigators	94.35	Jefferson Partners L Transportatio	193.00
Johnson, Donald E Automotive/Sm	100.00	Kauffman, David W. P Psych Evals	3,282.50
Kmart Pharmacy Pharmacies	344.31	La Police Gear Inc Other Supplie	850.00
Laughlin, Nicole Attorney Fees	221.50	Lewis Drug Stores Pharmacies	2,575.13
Lewno, Lucy Bd Exp. Fees	150.46	Lutheran Social Svcs Interpreters	100.00
Mailway Printers Publishing Fe	540.00	Marco Lease-Rental	154.80
Marco Maintenance C	115.40	Marco Office Equipm	210.50
Metro Communications Other Misc	195,444.08	Microfilm Imaging Sy Contract Serv	2,526.19
Midamerican Energy C Natural Gas	1,334.98	Multi-Cultural Cente Interpreters	192.50
Neve's Uniforms Uniform Allow	54.05	NLADA Memberships	3,575.00
Pennington County Ja Extradition &	7,768.05	Qualified Presort Se Postage	4,088.70
Quality Efficiencies Motels	50.00	Reh fuss, Cathy A Bd Exp. Fees	67.50
Rods Properties Welfare Rent	670.00	Runnels-Murphy, Ange Business Trav	142.08
Sanford Clinic Finan Other Miscell	58.00	Sanford Laboratories Lab Costs	832.80
SD Assn Of County Of Amounts Held	5,432.00	SD Continuing Legal Books	500.00
SD Dept Of Revenue Store Sales	5.00	SD Planners Associat Education & T	50.00
SD Secretary Of Stat Notary Exp	90.00	Simon, Anthony (OR) Other Profess	45.00

10/22/2013

Sioux Falls Chamber	Other Miscell	445.00	Sioux Falls City Fin	Amounts Held	434.03
Sioux Falls Rubber S	Office Suppli	16.75	Sioux Falls Utilitie	Water - Sewer	2,745.50
Sioux Falls Utilitie	Welfare Utili	125.90	Southeastern Behavio	Alternatives	1,600.00
Swanda, Karen	Bd Exp. Fees	15.00	Swaney, Dawn	County Cemete	40.00
Sweatman, Tim/Sb Pro	Welfare Rent	700.00	Swier, Curt	Welfare Rent	600.00
Szameit, Alexandra	Interpreters	164.16	Taylor Place Llc	Welfare Rent	890.00
Thomson Reuters - We	Legal Researc	1,721.59	Thorin, Deyanira T	Interpreters	275.00
Tires,Tires,Tires In	Automotive/Sm	1,193.82	Tires,Tires,Tires In	Gas,Oil,Diese	67.89
Titan Machinery	Parts Invento	29,431.20	United Parcel Servic	Postage	17.96
Vandersnick, Joe Db	Parks/Recreat	158.16	Variety Foods Llc	Other Profess	369.37
Volunteers Of Americ	Psych Evals	2,838.00	Wal-Mart Pharmacy	Pharmacies	91.76
Walgreen Co.	Pharmacies	707.70	Walsh, Seamus	Education & T	79.00
Weig, Mary	Welfare Rent	495.00	Winner Police Depart	Extradition &	68.03
Xcel Energy, Inc.	Electricity	8,511.50	Xcel Energy, Inc.	Welfare Utili	565.48
Yankton County Sheri	Return Of Ser	25.00	Yetman Custom Homes	Building Perm	2,144.00

REPORTS

The Register of Deeds Official Statement of Revenue Collected for September 2013 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Kelly, seconded by Heiberger, to approve the following personnel changes. 5 ayes.

1. To hire Ferlin Vander Poel as Groundskeeper (9/3) for Facilities at \$14.542/hour effective 10/23/13.
2. To hire Heather Buss as Administrative Secretary (10/3) for the Highway Department at \$15.278/hour effective 10/28/13.
3. To end the temporary, part-time employment of Morris Gjoraas, Edward Powderly, and William Warren as Parks Worker for the Parks Department effective 10/15/13.

Step Increases Due

1. Marty Roach – Maintenance Worker – Highway – 12/14 to 12/15 – 10/23/13 – \$22.681/hour
2. Leanne Harries – Paralegal – State's Attorney's Office – 16/8 to 16/9 – 10/16/13 – \$23.829/hour
3. Colleen Albrecht – Legal Office Assistant – State's Attorney's Office – 10/8 to 10/9 – 9/23/13 – \$17.718/hour
4. Alyssa Tucker – Safe Home Program Worker – Safe Home – 9/2 to 9/3 – 9/26/13 – \$14.542/hour

Special Commission Action Request:

MOTION by Pekas, seconded by Heiberger, to approve a 4% increase in employee health insurance premiums, a 7% increase in single and family dental insurance premiums, and a 4.3% increase in employee + 1 dental insurance premiums for 2013. 5 ayes.

NOTICE

MOTION by Pekas, seconded by Kelly, to authorize the Auditor to publish a Request for Proposals for Inmate Medical Services with Infirmary/Sobering Center Services and Detoxification Services for Minnehaha County. 5 ayes.

10/22/2013

MOTION by Heiberger, seconded by Pekas, to authorize the Auditor to post a Notice of Hearing to consider a supplement from the General Fund to the Safe Home Budget in the amount of \$3,100.53 and a supplement from the General Fund to the Sheriff's Budget in the amount of \$42,188.29. 5 ayes.

DONATION

MOTION by Barth, seconded by Kelly, to accept the donation of one Lexmark Prevail Pro705 Color Printer with a refurbished value of \$68, from Abrienne Taylor of Kent, Washington, and declare that property as surplus for donation to the Help Line Center. 5 ayes.

HEARING

Scott Anderson, Planning Director, requested a one month deferral on the hearing for Drainage Permit #13-70 to allow staff additional time to research the application and prepare a presentation. MOTION by Heiberger, seconded by Barth, to defer the hearing for Drainage Permit #13-70 to November 19, 2013. 5 ayes.

PLANNING

Scott Anderson, Planning Director, gave a briefing on Preliminary Plan #13-03 submitted by David Jibben of Design and Develop Engineering LLC for Green Valley LLP. The plan proposes a revision of an existing Preliminary Plan approved in 2006, for the property legally described as the NE ¼ Section 21-T012N-R50W. The development is an extension of the Crooks Exit industrial area. The original plan proposed creating fourteen (14) lots containing a total of approximately 40.3 acres. The proposed revision increases the number of lots to a total of sixteen (16) lots. The Planning Commission voted unanimously to approve the plan with the following conditions: 1) That prior to County Board approval of the preliminary subdivision plan, an erosion control plan shall be submitted for review and approval. The plan shall show or detail all temporary and permanent erosion controls and sediment removal. 2) That prior to County Board approval of the preliminary subdivision plan, a preliminary drainage and grading plan shall be submitted for review and approval. The plan shall show the existing drainage pattern for the area along with any proposed cut and fill operations which would alter the existing drainage patterns. The applicant has met all of the Planning Commission's requirements. MOTION by Heiberger, seconded by Pekas, to approve Preliminary Plan #13-03 for Green Valley LLP. 5 ayes.

REPORT

Scott Wick, Sioux Empire Fair Association Manager, presented the 2013 Sioux Empire Fair Report. Mr. Wick reported a total of \$1,138,101 in expenses and \$1,459,387 in revenue, for a net income of \$321,286. Steve Monk, Chair of the Sioux Empire Fair Association, thanked the Commission for their support over the past several years during their reorganization.

AGREEMENT

Lynn DeYoung, Emergency Management Director, gave a briefing on an agreement between Minnehaha County and the SD Department of Health, Office of Public Health Preparedness, for a Mass Fatalities Training Grant in the amount of \$10,000. The grant dollars will be used for training sessions held in Sioux Falls for local, regional and state stakeholders in the Mass Fatalities Plan. MOTION by Kelly, seconded by Barth, to authorize the Chairman to sign the agreement between Minnehaha County and the SD Department of Health, Office of Public Health Preparedness, for the Mass Fatalities Training Grant. 5 ayes.

GRANT

Erin Srstka, JDAI Coordinator, reported that Minnehaha County has received a grant award from the SD Council of Juvenile Services in the amount of \$60,000. The grant will be used to contract with Volunteers of America,

10/22/2013

Dakotas, to provide personnel and program support for a Disproportionate Minority Contact Manager and to support the voucher program for services for minority youth involved in the juvenile justice system. MOTION by Pekas, seconded by Heiberger, to authorize the Chairman to sign the Notice of Grant Award in the amount of \$60,000 from the SD Department of Corrections RFP #2014-DMC-01 Disproportionate Minority Contact Grant. 5 ayes.

AGREEMENT

Erin Srstka, JDAI Coordinator, gave a briefing on an agreement with Volunteers of America, Dakotas, to provide necessary personnel and program support for a Disproportionate Minority Contact Manager and to support the voucher program for services for minority youth involved in the juvenile justice system as part of a grant award to Minnehaha County from the SD Council of Juvenile Services. MOTION by Pekas, seconded by Heiberger, to authorize the Chairman to sign the Agreement for Disproportionate Minority Contact Manager between Minnehaha County and Volunteers of America, Dakotas for an amount not to exceed the grant award of \$60,000. 5 ayes.

APPOINTMENT

MOTION by Barth, seconded by Heiberger, to appoint Richard Kallemeyn, Daniel Alexander, and James Zweep to the Minnehaha County Surplus Property Appraisal Board. 5 ayes.

CHANGE ORDER

Shannon Schultz, Senior Project Engineer, gave a briefing on Change Order #1 for a decrease of \$118,826.35 to the contract with T&R Construction for Project MC142CONC-13, concrete joint repairs on Madison Street between Sioux Falls and Highway 11. The change order adjusts the pay items to the final quantities as constructed. MOTION by Heiberger, seconded by Barth, to authorize the Chairman to sign Change Order #1 to the contract with T&R Construction for Project MC142CONC-13 for a final contract amount of \$325,527.50. 5 ayes.

LIAISON REPORTS

Commissioner Barth reported that the Museum Board would like to continue moving forward on plans for a new museum archive facility. Ken McFarland, Commission Administration Officer and Bill Hoskins, Museum Director, spoke on the work being done to draft a Memorandum of Understanding between Minnehaha County and the City of Sioux Falls for the new facility.

NEW BUSINESS

Chairman Beninga reported that Sam Trebilcock, Transportation Planner, City of Sioux Falls, has requested a representative from Minnehaha County be included in discussions on transportation issues in the City of Sioux Falls. Commissioner Barth said he would be willing to be a representative for Minnehaha County.

OLD BUSINESS

Commissioner Kelly asked for clarification as to what bonds are currently being refunded. Darlene Johnson, Assistant Auditor, stated they are 2004 series bonds that are being refunded for the purpose of obtaining a lower interest rate. Mr. Litz stated the bonds are the 2004 series for the Jail.

Shannon Schultz, Senior Highway Project Engineer reported on the Township meeting regarding the State Department of Transportation sign replacement project. Commissioners and Mr. Schultz discussed the State Highway 100 project. Mr. Schultz stated that he would ask the Department of Transportation if they would give a

10/22/2013
briefing on the project.

MOTION by Barth, seconded by Heiberger, to adjourn into Executive Session for personnel discussion. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, October 29, 2013.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor