

12/17/2013

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. December 17, 2013 pursuant to adjournment on December 10, 2013. Commissioners present were: Barth, Beninga, Heiberger, Kelly, and Pekas. Also present were Cindy Jepsen, Commission Recorder, and Sara Show, Senior Deputy State's Attorney.

Chairman Beninga called the meeting to order.

MOTION by Barth, seconded by Pekas, to approve the agenda. 5 ayes.

MOTION by Barth, seconded by Heiberger, to approve the December 10, 2013 Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Heiberger, seconded by Barth, to approve the following bills totaling \$549,230.86. 5 ayes.

A & B Business Equip	Lease-Rental	211.02	A To Z World Languag	Interpreters	380.00
A-Ox Welding Supp Co	Safety & Resc	28.83	A-1 Septic Tank & Ex	Bldg/Yard Rep	172.50
Advance Auto Parts	Automotive/Sm	60.45	Airway Service Inc	Automotive/Sm	1,940.71
Airway Service Inc	Gas,Oil,Diese	66.15	Allied Oil & Tire Co	Automotive/Sm	299.85
Allied Oil & Tire Co	Truck Repair/	38.00	American Polygraph A	Memberships	150.00
Anesthesiology Assoc	Physicians	96.00	Arena Motel	Motels	682.28
Argus Leader - Adver	Publishing Fe	2,112.85	Avera Health Plans	Expenditures	1,744.44
Avera McKennan Hospi	Blood Withdra	66.00	Avera McKennan Hospi	Expenditures	5,075.00
Avera McKennan Hospi	Hospitals	1,216.00	Avera McKennan Hospi	Other Profess	6,375.10
Avera Radiology	Other Medical	38.33	Avera Specialty Clin	Physicians	1,352.95
Benson, Nick	Welfare Rent	580.00	Billion's	Automobiles	3,600.00
Billion's	Automotive/Sm	1,496.65	Black Inc	Program Activ	795.00
Bob Barker Company,	Inmate Suppli	2,488.33	Bob's Lock & Key/Haw	Other Profess	40.00
Boyer Trucks Sioux F	Truck Repair/	54.75	Breit Law Offices, P	Child Defense	1,156.00
Bristol Court Ltd Pt	Welfare Rent	500.00	Bureau Of Informatio	Detox	6.91
Bureau Of Informatio	Telephone	249.42	Butler Machinery Com	Parts Invento	378.16
Butler Machinery Com	Truck Repair/	57.00	Carper, Nichole A	Attorney Fees	132.50
Cartridge World	Data Processi	1,281.94	Cartridge World	Office Suppli	178.50
Cbcinnovis Inc	Recruitment	69.20	CBM Managed Services	Board Of Pris	18,556.44
CBM Managed Services	Inmate Suppli	895.44	Centurylink (Qwest)	Data Communic	1,253.08
Centurylink (Qwest)	Telephone	1,897.38	Chapelwood III Llc	Welfare Rent	600.00
Chemco, Inc.	Grounds & Par	219.60	Chemco, Inc.	Other Supplie	321.40
City Glass & Glazing	Building Repa	3,888.00	Civic Research Insti	Subscriptions	179.95
Civil Design Inc	Architects &	8,237.50	Cliff Avenue Auto Pa	Heavy Eq. Rep	19.98
CM Information Spec/	Medical Recor	17.21	Coffee King, Inc.	Program Activ	67.50
Com-Tec Security, Ll	Safety & Resc	210.00	Concrete Materials	Road Material	7,579.44
Cooey, Carla F	Court Reporte	87.40	Correct Care Solutio	Contr Serv	115,438.46
Counseling Resources	Attorney Fees	600.00	Country Meadows Apts	Welfare Rent	600.00
Crew & Crew	Attorney Fees	302.40	Culligan Water Condi	Other Miscell	37.50
Dacotah Paper Co.	Program Activ	108.94	Dakota Data Shred	Trash Removal	75.50
Dakota Fluid Power,	Truck Repair/	26.54	Dakota Land Surbeyin	Architects &	467.50
Dakotaland Autoglass	Automotive/Sm	369.99	Decisionone Corporat	Maintenance C	168.52
Duffy, Ryan	Attorney Fees	984.00	Dust Tex Service Inc	Maintenance C	22.56
Eastern Farmers Coop	Park/Recreati	1,273.40	Electric Constructio	Building Repa	238.78
Engbrecht, Roger	Welfare Rent	400.00	Family Service Inc	Expenditures	325.00
Fastenal Company	Sign Supply/I	76.94	Federal Express Corp	Postage	8.31
First Dakota Nationa	2012 HLS Grant	3,868.75	Fods, Randy	Uniform Allow	331.83
Fremont Industries,	Heat,Vent & A	293.00	Fremont Industries,	Plumbing & We	156.95
G & H Distributing I	Bldg/Yard Rep	1,440.24	Gary's Gun Shop, Inc	Other Miscell	174.99
Gaylord Bros Inc	Program Activ	362.40	George, Aaron	Welfare Rent	430.00
Glazier, David Alan	Welfare Rent	500.00	Global Connect	Other Medical	4.87
Goebel Printing, Inc	Printing/Form	216.86	Golden Valley Apts L	Welfare Rent	600.00
Golden West	Telephone	128.29	Grote, Adam	Welfare Rent	700.00
Guzman, Sandra V.	Interpreters	122.48	Harold's Photo Cente	Program Activ	24.99
Help/Systems-Il Inc	Maintenance C	1,540.00	Hennies, Mark Db	Program Activ	160.00
Hewlett-Packard Comp	Data Processi	1,527.25	High Point Networks	Data Processi	2,734.85
Hobart	Jail Repairs	219.03	Hobby Lobby Stores I	Exhibit Mater	55.15

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Hobby Lobby Stores I	Program Activ	16.44	Hoy Trial Lawyers Pr	Attorney Fees	840.00
Humphreys, Robert/Ca	Welfare Rent	925.00	Hy-Vee Accounts Rece	Pharmacies	277.41
Hybertson, Greg	Welfare Rent	340.00	Infrastructure Desig	Architects &	22,636.08
Int'l Personnel Mana	Recruitment	1,340.00	Interstate Office Pr	Office Suppli	1,708.45
Intoximeters, Inc.	Testing Suppl	4,475.25	Iret Properties	Welfare Rent	248.00
Jaros, Pete	Investigators	112.85	Jasper County (IA) S	Return Of Ser	6.64
Jaymar Business Form	Printing/Form	89.50	JCL Solutions-Janito	Kitchen/Clean	2,459.45
JCL Solutions-Janito	Other Supplie	326.25	Jefferson County (Ky	Return Of Ser	40.00
Johnson, Connie R	Welfare Rent	800.00	JSA Consult Engineer	Architects &	864.50
Kauffman, David W. P	Psych Evals	3,095.00	Kennedy, Renee S	Court Reporte	632.40
Kmart Pharmacy	Pharmacies	71.17	Knology Inc Db a W	Telephone	59.23
L.G. Everist Inc	Bridge Repair	544.25	Language Line Servic	Other Miscell	183.51
Language Line Servic	Telephone	158.02	Larson, Jeff	Attorney Fees	1,873.20
Lason Systems Inc	Archive/Prese	219.56	Laughlin, Nicole	Attorney Fees	316.20
Lloyd Companies	Welfare Rent	600.00	Lutheran Social Svcs	Interpreters	125.00
Madison Square Ptnrs	Welfare Rent	500.00	Mailway Printers	Publishing Fe	38.50
Marco	Lease-Rental	170.00	Marco	Maintenance C	119.90
Matheson Tri-Gas Inc	Plumbing & We	42.00	Mathison Company	GIS Supplies	88.41
Mckerin Software Inc	Consultants	2,070.00	McLeod's Print & Off	Printing/Form	1,127.76
Microfilm Imaging Sy	Furniture & O	360.00	MidAmerica Motoplex,	Automotive/Sm	770.00
MidAmerican Energy C	Natural Gas	2,308.08	Midwest Alarm Compan	Data Processi	3,702.00
Midwest Alarm Compan	Maintenance C	204.00	Midwest Alarm Compan	Security Alar	587.28
Mike Kroger Masonry,	Repair/Renova	13,670.00	Miller Funeral Home,	Burials	500.00
Miller, Kara	Other Misc. R	300.00	Morrison, Raymond W	Welfare Rent	770.00
Multi-Cultural Cente	Interpreters	220.00	Murillo, Georgina	Interpreters	132.50
Murray Properties, L	Welfare Rent	390.00	NASPPG Insurance Ser	Property & Li	4,841.88
Nat'l Student Housin	Welfare Rent	490.20	Neve's Uniforms	Volunteer Per	10.50
New World Systems	New World Cos	499.00	Nielsen Ogdahl, Erin	Attorney Fees	475.00
Nielson, Andrew	Education & T	170.00	Norberg Paints Inc	Exhibit Mater	33.75
Norment Security Gro	Jail Repairs	393.26	Northern Truck Equip	Heavy Eq. Rep	217.42
Novak Sanitary Servi	Tea-Ellis Ran	79.60	Novak Sanitary Servi	Trash Removal	40.40
Nyberg's Ace Hardwar	Other Supplie	158.93	Oconnor Company	HHS Maintenanc	753.00
Olson, Waltner & Sch	Attorney Fees	1,873.20	Omnitech Inc	Consultants	500.00
Osborn, Roxane R	Court Reporte	174.00	Pharmchem Inc	Testing Suppl	1,657.00
Pheasantland Industr	Printing/Form	1,136.56	Phoenix Supply Llc	Inmate Suppli	1,112.00
Precision Dynamics C	Inmate Suppli	1,020.00	Price, Thomas L Phd	Other Profess	3,600.00
Professional Wireles	Communication	694.50	Qualified Presort Se	Postage	3,107.35
Qualseth, Ryan	Gas,Oil,Diese	20.00	Quest Engineering, I	Truck Repair	132.88
R & S Sanitation Ser	Trash Removal	892.50	Reker, Zach	Uniform Allow	129.00
Sanford Clinic Finan	Other Miscell	58.00	Sanford Health Plan	Expenditures	2,368.92
Sanford Hospital - R	Welfare Rent	316.00	Sanford Hospital Med	Medical Recor	65.75
Satisfaction Plus In	Motels	159.00	SD Assn Of County Of	Amounts Held	4,272.00
SD Dept Of Revenue	Blood/Chemica	285.00	SD Dept Of Revenue	Store Sales	122.44
SD Human Services Ce	Other Profess	600.00	SD One Call	Building Repa	17.85
SD State Bar	Memberships	15,060.00	SDN Communications	Data Communic	331.50
SDN Communications	Telephone	688.50	Sealpros Inc	Repair/Renova	275.51
Security Labs, Ltd	Maintenance C	325.00	Senior Citizens Svcs	Advertising	54.00
Servall Towel & Line	Janitorial/Ch	2.50	Servall Towel & Line	Program Activ	110.88
Shaykett Appraisal C	Welfare Rent	600.00	Sheehan Mack Sales &	Truck Repair/	106.46
Sherwin Williams	Repair/Renova	294.11	Shi, International C	Software	22,231.98
Simon, Anthony (OR)	Other Profess	150.00	Sioux Falls City Fin	Blood/Chemica	3,500.00
Sioux Falls City Fin	Lease-Rental	14,474.31	Sioux Falls City Fin	Gas,Oil,Diese	14,666.98
Sioux Falls City Fin	HIDTA Grant	148.99	Sioux Falls Construc	Contracted Co	82,547.79
Sioux Falls Ford, In	Automotive/Sm	2,646.25	Sioux Falls Music Co	Program Activ	10.00
Sioux Falls Two Way	Communication	305.99	Sioux Falls Utilitie	Water - Sewer	2,113.89
Sioux Falls Utilitie	Welfare Utili	281.76	Sioux Falls Woman Ll	Advertising	595.00
Sioux Valley Energy	Welfare Utili	75.00	Stellar Limousine Ll	Program Activ	1,035.00
Szameit, Alexandra	Interpreters	50.00	Test Point	Blood Withdra	1,140.00
The Blue Cell Llc	Mass Fatality	1,500.00	Thorin, Deyanira T	Interpreters	75.00
Tires,Tires,Tires In	Automotive/Sm	2,073.13	Tires,Tires,Tires In	Gas,Oil,Diese	350.45
Urban, Travis	Uniform Allow	260.02	US Postal Service	Lease-Rental	88.00
Vandersnick, Joe Db a	Septic Permit	150.00	Variety Foods Llc	Other Profess	260.29
Vash Properties	Welfare Rent	142.00	Vogel Motors Llc	Gas,Oil,Diese	26.40
Volunteers Of Americ	Alternatives	1,540.00	Volunteers Of Americ	Program Suppl	1,480.22
Wal-Mart Pharmacy	Pharmacies	338.24	Weerheim, Tom	Attorney Fees	1,512.00

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Xcel Energy, Inc.	Electricity	484.65	Xcel Energy, Inc.	Road Maint. &	25.65
Xcel Energy, Inc.	Welfare Rent	169.77	Xcel Energy, Inc.	Welfare Utili	289.85
Xigent Solutions	Maintenance C	27,290.00	Yellow Robe, Luke	ICWA Professi	24,720.00
Zandt, James R	Welfare Rent	300.00	Zee Medical Service	Office Suppli	49.70

REPORTS

The following reports were received and placed on file in the Auditor's Office:

The Minnehaha County Regional Juvenile Detention Center Report for November, 2013.

The Auditor's Account with the County Treasurer as of November 30, 2013.

On Deposit in Banks	
Interest-bearing open accounts	32,965,222.32
CD's and savings	15,000,000.00
Cash	16,266.68
Checks/drafts in Treasurer's possession for more than 3 days	10,313.32
Total Cash on Hand	47,991,802.32
Total Reconciled AS/400 Cash Balance	47,991,802.32

The East Dakota Water Development District Financial Statement for December 31, 2012.

The Register of Deeds Official Statement of Revenue Report for November, 2013.

The General Fund Surplus Analysis report as of September 30, 2013. Unassigned Fund Balance \$594,041.38 (1.23% of the 2013 General Fund Budget).

PERSONNEL

MOTION by Pekas, seconded by Kelly, to approve the following personnel changes. 5 ayes.

1. To convert Joel Mueller's appointment from part-time Correctional Officer to full-time Correctional Officer (13/10) for the Jail effective 12/21/13.
2. To convert Carla Dirkson's appointment from part-time Correctional Officer to full-time Correctional Officer (13/10) for the 24/7 Program effective 12/21/13.
3. To end the temporary, part-time employment of Ann Small-McDonald as Safe Home Program Worker for Safe Home effective 12/6/13.

Step Increases Due

1. Gary Murra – Senior Building Facilities Maintenance Technician – Facilities – 16/17 to 16/18 – 12/21/13 – \$30.06/hour
2. Gregory Gaffney – Senior Custodian – Facilities – 7/13 to 7/14 – 12/21/13 – \$17.46/hour
3. Susan Hopkins – Senior Records Technician – Register of Deed's – 12/9 to 12/10 – 12/21/13 – \$20.25/hour
4. Jill Van Veldhuizen – Education Assistant – Museum – 12/8 to 12/9 – 12/21/13 – \$19.75/hour
5. Adam Nelson – Marketing Coordinator – Museum – 17/6 to 17/7 – 12/21/13 – \$24.07/hour
6. Kevin Gansz – Curator of Education – Museum – 19/10 to 19/11 – 12/21/13 – \$2,345.60/bi-weekly

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7. Marie Fox – Commission Assistant – Commission – 12/12 to 12/13 – 12/21/13 – \$21.80/hour
8. Denise Christensen – Administrative Secretary – Emergency Management – 10/16 to 10/17 – 12/21/13 – \$21.80/hour
9. Mary Baker – Paralegal – Public Defender’s Office – 16/9 to 16/10 – 12/21/13 – \$24.67/hour
10. Deborah Johnson – Zoning/Building Technician – Planning – 12/12 to 12/13 – 12/21/13 – \$21.80/hour
11. Jeffery Yarbrough – Safe Home Manager – Safe Home – 18/5 to 18/6 – 11/30/13 – \$1954.00/bi-weekly

Special Personnel Action Requests

1. To approve a temporary salary increase for Joshua Hellman, GIS Analyst, of approximately 5% due to additional duties.
2. To approve the extension of the temporary salary increase for Carol Muller, Human Services Director, of approximately 5% due to additional duties.

BRIEFING

Elliot Susseles, CCP Senior Vice President & National Practice Leader with Segal Consulting gave an overview on the compensation study they will be conducting for Minnehaha County. Andrew Knutson, CCP Consultant with Segal Consulting was also present. The project objective is to assist the County Commission in providing options for compensating staff in accordance with a pay philosophy that meets the needs of the growing and diverse county. The goal is to provide compensation necessary to attract, retain and motivate qualified employees. The study should result in policies and guidelines that will enable the County to successfully compete in the labor market and adjust to market changes as they occur. Carey Deaver, Human Resources Director, asked the Commission for their input on which organizations they would like to have taken into consideration in the study. Mr. Susseles stated that he would be speaking with the Commissioners individually to gain their input as they proceed with the study. The Compensation Study is scheduled to be completed in March 2014.

NOTICES and REQUESTS

MOTION by Barth, seconded by Heiberger, to approve requests from the Sheriff’s Department, Jail, Facilities, Public Defender, and Auditor’s Office to utilize Personnel Services savings for 2013 Budget Expenses. 5 ayes.

MOTION by Barth, seconded by Pekas, to authorize the Auditor to post Notice of Hearing on December 31, 2013, at 9:15 a.m. to consider 2013 Budget Supplements to various county departments’ budgets in the General Fund and Highway Fund. 5 ayes.

Bill Hoskins, Museum Director, requested authorization for the Auditor to publish a Request for Proposals for realtor services for the sale of Minnehaha County owned property legally described as Tract 1 Hall Addition, SE ¼ Section 31-T102N-R49W of the 5th P.M. The sale of the property is to provide funds for the construction of an archive/records facility for use by the Siouxland Heritage Museum System operated by Minnehaha County and the City of Sioux Falls. MOTION by Pekas, seconded by Heiberger, to authorize the Auditor to publish a Request for Proposals for Realtor Services for Sale of Minnehaha County owned property. 5 ayes.

A notice was received from the East Dakota Water Development of a meeting on December 19, 2013 at 1:00 pm at the EDWDD Office, 132B Airport Avenue, Brookings, SD.

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COMPROMISE OF LIEN

Commissioner Pekas gave a briefing on a request for compromise of lien for DPNO 2501 submitted by Attorney Grant Alvine on behalf of his client. The lien is in the amount of \$9,914.24 and is for Court Appointed Attorney, Public Defender, and Poor Relief Services between 1978 and 2013. There have been modest but consistent payments made on the lien. Mr. Alvine's client suffered serious back injuries as a result of a fall. He has incurred medical bills totaling nearly \$285,000 and owes more than \$180,000 to AAA Collections. He lists assets of \$1,700. He is expected to receive a settlement of approximately \$75,000, and the vast majority of that money will be claimed by creditors in a superior position to the County. He is requesting a compromise in full upon payment of \$3,000. MOTION by Pekas, seconded by Barth, to approve Resolution MC13-62. 5 ayes.

RESOLUTION MC13-62

WHEREAS, a County Aid Lien in the amount of \$9,914.24 purports to exist in favor of Minnehaha County and against DPNO 2501 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$3,000 .
If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 17th day of December, 2013.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy County Auditor

Commissioner Pekas gave a briefing on a request for compromise of lien for DPNO 44343 in the amount of \$2,391.60. The applicant is in the process of purchasing a home and needs to have the lien resolved prior to the closing on December 27, 2013. The lien is in the name of the applicant and her ex-husband and is for public defender services and rental assistance. Lien records show that only rental assistance in the amount of \$275 was provided during the time the couple was married. The remaining charges were incurred after the couple divorced by the applicant's ex-husband or his minor children from a previous marriage. The applicant is requesting for a compromise and release of the lien in full as it applies to her upon payment of \$137.50, with the lien balance of \$2,254.10 remaining in force against her ex-husband. MOTION by Pekas, seconded by Barth, to approve Resolution MC13-63. 5 ayes.

RESOLUTION MC13-63

WHEREAS, a County Aid Lien in the amount of \$2,391.60 purports to exist in favor of Minnehaha County and against DPNO 44343 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

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NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full against the applicant upon payment of \$137.50 leaving the balance of \$2,254.10 only in the name of the applicant's ex-husband.

If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 17th day of December, 2013.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy County Auditor

PUBLIC COMMENT

Bob Kolbe, Sioux Falls Resident, stated his opinion on the upcoming Minnehaha County Compensation Study and on the reciting of the Pledge of Allegiance.

Dan Aesoph commented on the Judeo-Christian beliefs that our Country was founded on, and also stated that he appreciates that the Pledge of Allegiance was recited at the beginning of the Commission Meeting.

PERSONNEL

Cindy Howard, Public Advocate Director, stated that her department will likely experience a 17% increase in workload over last year. This has created a need for hiring an additional attorney. MOTION by Barth, seconded by Pekas to authorize and hire one Deputy Public Advocate Position in the 2014 Public Advocate Budget. 5 ayes.

POLICY

MOTION by Heiberger, seconded by Pekas, to approve the adoption of the Minnehaha County Highway Department Snow & Ice Removal Policy. 5 ayes.

NOTICE

MOTION by Pekas, seconded by Kelly, to authorize the Auditor to publish a Notice of Hearing on January 7, 2014, at or after 9:00 a.m., to consider the Minnehaha County Highway Department Snow & Ice Removal Ordinance Relating to Land Owner Responsibilities on County Highway Right of Way. 5 ayes.
Commissioner Barth left the meeting.

SURPLUS PROPERTY

MOTION by Pekas, seconded by Heiberger, to declare as surplus one 2007 Dodge Durango (Tag #77020), and authorize the transfer of the asset from the Highway Department to the Equalization Department. 4 ayes.

BID AWARD

12/17/2013

Dr. Kenneth Snell, County Coroner, reported on the December 4, 2013 bid opening for a Mobile Morgue Trailer for Mass Fatality Events. Four bids were received from the following companies: Rosenbauer, Total Cost \$49,997.00; Trailerlogics, Total Cost \$72,000.00, Hazmat Medical Associates, Total Cost \$54,100.00; and Iverson Chrysler – Featherlite, Total Cost \$96,749.00. Dr. Snell recommended that the contract be awarded to Rosenbauer. MOTION by Kelly, seconded by Pekas, to award the bid for a Mobile Morgue Trailer to Rosenbauer in the amount of \$49,997.00. 4 ayes. Commissioner Barth re-joined the meeting. Commissioner Kelly left the meeting.

AGREEMENT

Ken McFarland, Commission Administrative Officer, presented the 2014 Sioux Falls Area Transportation Planning Process Agreement in accordance with the Sioux Falls Metropolitan Planning Organization's Unified Planning Work Program. The agreement provides for \$95,000 in federal funding to the county with a local match of \$17,148 mostly in staff time, for transportation planning activities in 2014. MOTION by Pekas, seconded by Barth to authorize the Chairman to sign the agreement between SECOG and Minnehaha County for accomplishing the Sioux Falls Area Transportation Planning Process. 4 ayes. Commissioner Kelly re-joined the meeting.

EASEMENT

Ken McFarland, Commission Administrative Officer, reported that Northern States Power is in the process of upgrading a transmission line that is currently located in the right-of-way to the north of county property located at 908 N. West Avenue, Sioux Falls. They have requested an electrical easement for the northern ten (10) feet of the property to accommodate the overhanging transmission lines. MOTION by Barth, seconded by Heiberger, to authorize the Chairman to sign the Overhang Electric Easement across County Property at 908 N. West Avenue, Sioux Falls between Minnehaha County and Northern States Power. 5 ayes.

AGREEMENTS

Ken McFarland, Commission Administrative Officer, presented the 2014 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. Under the terms of the contract, Dr. Snell, through Sanford Health Pathology Clinic, will receive \$6,000 per month for coroner duties that will be shared with the deputy coroners at Sanford Health. Dr. Snell, through Sanford Health Pathology Clinic, will also receive a flat rate of \$16,806 per month for medical examiner duties. Lab fees, ambulance transports, and monthly cell phone/pager costs will be paid separately from within the FY 2014 Coroner Budget. These fees are estimated at \$59,025 per year. MOTION by Barth, seconded by Pekas, to approve the 2014 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. 5 ayes.

Ken McFarland, Commission Administrative Officer, gave a briefing on the 2014 contract between Minnehaha County and Dr. Jeff Luther to perform the services of Quality Assurance Director for the rural ambulance quality assurance program outlined by county ordinance MC13-3-10. Under the terms of the contract, Dr. Luther will receive \$30,000 payable in 12 equal monthly installments. This is an increase over the 2013 contract amount of \$28,000. Dr. Luther gave a summary on the 2013 County Ambulance Oversight Report for the six ambulance services that respond to calls in Minnehaha County. Commissioners and Dr. Luther discussed issues with receiving reports from the rural ambulance providers in a timely manner. Based on Dr. Luther's review of 911 calls and his interaction with the providers, his report reflects that quality ambulance service is available in Minnehaha County when needed. MOTION by Pekas, seconded by Barth, to authorize the Chairman to sign the 2014 Rural Ambulance Quality Assurance Contract between Dr. Jeff Luther and Minnehaha County. 5 ayes.

NEW BUSINESS

12/17/2013

Kyle Helseth, Director of Equalization, reported that his office will be initiating new procedures beginning January 1, 2014 that include placing mobile homes older than 1976 on the real estate tax roll. Mr. Helseth also reported that his office has converted the forms for this process into four major languages. The Equalization Office will also be able to offer other forms in up to 28 different languages.

Commissioner Kelly commented on the South Dakota Association of County Commissioners meeting where they discussed the upcoming 2014 legislative issues which included Public Safety costs.

OLD BUSINESS

Commissioner Pekas reported on an article in the State Bar Newsletter that stated the South Dakota Supreme Court is proposing a judicial rule allowing Circuit Court Judges to give probationary credit for time served under Senate Bill 70.

Chairman Beninga requested the Commission address establishing a capital reserve account before the year end and asked Ken McFarland and Robert Wilson for their input.

MOTION by Pekas, seconded by Barth, to go into executive session for personnel, legal briefing, and litigation. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, December 24, 2013.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor