

12/31/2013

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 31, 2013 pursuant to adjournment on December 24, 2013. Commissioners present were: Barth, Beninga, Heiberger, Kelly, and Pekas. Also present were Cindy Jepsen, Commission Recorder, and Sara Show, Senior Deputy State's Attorney.

Chairman Beninga called the meeting to order.

Chairman Beninga asked for a moment of silence in remembrance of the six county employees who passed away this year.

Chairman Beninga introduced Alexis Brady, a fourth grade student at Cleveland Elementary, who was present to observe the County Commission Meeting.

MOTION by Barth, seconded by Kelly, to approve the agenda. 5 ayes.

MOTION by Heiberger, seconded by Pekas, to approve the December 24, 2013 Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Pekas, seconded by Barth, to approve the following bills totaling \$521,460.61 and December 2013 salaries. 5 ayes. Carol Muller, Human Services Director, spoke on the cost of medical bills that are paid by the county.

Action Electric Co.	Road Maint. &	379.90	Allied Oil & Tire Co	Heavy Eq. Rep	53.50
American Fence Comp	Bldg/Yard Rep	2,985.00	American Specialty I	Hazard Insura	2,275.52
Andersen, Norma	Bd Exp. Fees	52.50	Anderson-Crane Rubbe	Truck Repair/	163.20
Arena Motel	Motels	398.00	At & T	Safety & Resc	39.99
Avera Heart Hosp Of	Hospitals	27,457.29	Avera McKennan Hospi	Hospitals	4,779.58
Avera McKennan Hospi	Physicians	494.79	Benco Products Inc	Truck Repair/	4.52
Blackburn & Stevens,	Attorney Fees	458.50	Bob Barker Company,	Inmate Suppli	4,823.30
Boyer Trucks Sioux F	Truck Repair/	7.36	Brandhagen, Douglas	Welfare Rent	500.00
Brown & Saenger	Office Suppli	161.34	Bsc Holding Inc	Road Material	3,192.26
Bureau Of Informatio	Telephone	238.00	Carrington Court	Welfare Rent	600.00
CBM Managed Services	Board Of Pris	9,158.28	CBM Managed Services	Inmate Suppli	391.24
Century Business Pro	Maintenance C	292.98	Centurylink (Qwest)	Telephone	52.34
Chemco, Inc.	Grounds & Par	228.75	Cody, Denise	Bd Exp. Fees	105.00
Cole Papers, Inc.	Janitorial/Ch	56.52	Concrete Materials	Road Material	5,189.28
Constellation New En	Natural Gas	13,753.05	Dagley, Carson	Welfare Rent	500.00
Daniels-Olsen Bldg P	Building Repa	300.00	Delux Motel / Dakota	Motels	135.00
Diesel Machinery Inc	Heavy Eq. Rep	569.35	Dragen Prop Llc	Welfare Rent	700.00
Emdeon Business Serv	Other Medical	49.00	Empire Plastics	Building Repa	1,200.00
Erpenbach, John E	Bd Evaluation	810.00	Fleetpride / Holt, I	Truck Repair/	786.36
Force America Inc/Va	Truck Repair/	526.37	Fox, Youngberg & Lew	Attorney Fees	700.96
Galls/Quartermaster	Safety & Resc	960.00	Garretson Community	Safety & Resc	1,655.91
Grapevine, Dan	Uniform Allow	89.15	Great Plains Psychol	Other Profess	775.00
Greentree Psychologi	Bd Evaluation	405.00	Guzman, Sandra V.	Interpreters	150.00
Harmelink, Fox & Ravn	Attorney Fees	423.00	Harmon, Karla	Bd Evaluation	90.00
HDR Engineering Inc	Architects &	2,108.47	Heartland Paper Comp	Kitchen/Clean	1,643.53
Heartland Paper Comp	Program Suppl	122.92	HMN Hardware Inc	Truck Repair/	25.98
Hohn, Rodney L	Uniform Allow	40.96	Horizon Agency Inc	Expenditures	2,288.00
Horn, Garrett	Attorney Fees	201.20	Hosmer, David M. Law	Attorney Fees	256.89
I State Truck Center	Parts Invento	136.60	Interstate Office Pr	Office Suppli	750.93
Johnson, Brett	Business Trav	14.43	Johnson, Clara	Bd Exp. Fees	40.00
Jonas, Darrell	Uniform Allow	29.60	Kauffman, David W. P	Psych Evals	3,207.50
Khoroosi, Sam	Child Defense	1,310.40	Krueger Excavating,	Snow Removal	7,242.94
Lacroix, Heather	Attorney Fees	337.20	Larons Ii Power Equi	Building Repa	325.00
Laughlin, Nicole	Attorney Fees	1,437.40	Leaf Inc.	Office Suppli	152.52
Leaf Inc.	Printing/Form	37.25	Lembcke-Shildhauer,	Court Reporte	62.00
Lewis & Clark Bhs	Bd Evaluation	1,920.00	Lewno, Lucy	Bd Exp. Fees	1,610.10
Mac's, Inc.	Heavy Eq. Rep	419.97	Mac's, Inc.	Sign Supply/I	40.00

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Marketon, William	Welfare Rent	1,200.00	McCook County Highwa	Road Maint. &	1,935.03
McGrath, Michael J,	Other Profess	2,765.00	Med-Star Paramedic I	Transportatio	300.00
Menards - East	Building Repa	31.92	Merrow, Danielle	Welfare Rent	550.00
MidAmerican Energy C	Natural Gas	2,872.59	Midwest Ear Nose & T	Physicians	63.67
Mikelson, Gary E	Attorney Fees	197.92	Minn Cnty Planning P	Automotive/Sm	8.43
MPI Video	Other Profess	35.00	Multi-Cultural Cente	Interpreters	1,718.75
Murillo, Georgina	Interpreters	87.50	Newman, Gary/Jane	Right Of Way	250.00
Nguyen, Lam	Interpreters	55.83	Nicholson, Tschetter	Attorney Fees	491.63
Nies Properties Llc	Welfare Rent	400.00	North Central Farmer	Gas,Oil,Diese	26,751.00
Nyberg's Ace Hardwar	Automotive/Sm	14.99	Oxbow Estates	Welfare Rent	1,000.00
Palmer, Barbara	Bd Evaluation	2,947.50	Panther Graphics	Advertising	999.00
Pheasantland Industr	Grounds & Par	60.48	Pheasantland Industr	Inmate Suppli	3,888.00
Pheasantland Industr	Printing/Form	550.16	Pheasantland Industr	Sign Supply/I	50.00
Pollard & Larson Llp	Attorney Fees	90.00	Qualified Presort Se	Postage	3,040.03
Quill Corp.	Office Suppli	170.93	Rac Rentals Llc	Welfare Rent	400.00
Rural Metro Ambulanc	Transportatio	750.00	Sam's Club - Members	Office Suppli	27.94
Sam's Club - Members	Other Profess	306.52	Sam's Club - Members	Other Supplie	229.96
Sam's Club - Members	Supplemental	253.66	Sam's Club - Members	Uniform Allow	189.90
Sanford Hospital	Clinics - Aux	5,224.24	Sanford Hospital	Hospitals	96,217.20
Sanford Occupational	Professional	130.09	Sentinel Offenders S	Alternatives	2,843.28
SF Leased Housing As	Welfare Rent	357.00	Sheehan Mack Sales &	Truck Repair/	106.46
Shepherd Reporting L	Court Reporte	657.00	Shreves, Brian	Attorney Fees	407.38
Sioux Falls Utilitie	Electricity	7,059.60	Sioux Falls Utilitie	Water - Sewer	9,233.97
Sioux Falls Utilitie	Welfare Utili	46.48	Southeastern Behavio	Other Miscell	42,367.00
Swanda, Karen	Bd Exp. Fees	75.00	Swenson, Keith	Welfare Rent	400.00
Swingen Const Co Inc	Contr Co	127,188.53	Szameit, Alexandra	Interpreters	25.00
Tabbert, Dale	Program Activ	2,137.50	Thompson, Michael B	Professional	800.00
Thomson Reuters - We	Books	88.50	Thomson Reuters - We	Legal Researc	374.48
Thomson Reuters - We	Subscriptions	575.25	Thorin, Deyanira T	Interpreters	399.98
Thurman, Creighton A	Attorney Fees	184.10	Tires,Tires,Tires In	Automotive/Sm	299.62
Tires,Tires,Tires In	Gas,Oil,Diese	52.80	Trane	Hhs Maintenanc	487.58
Turning Leaf Llc	Welfare Rent	373.00	Verizon Wireless	Communication	199.99
Verizon Wireless	Data Processi	1,054.07	Verizon Wireless	Hidta Grant	93.47
Verizon Wireless	Safety & Resc	163.21	Verizon Wireless	Telephone	4,905.24
West Pointe Townhou	Welfare Rent	580.00	Xcel Energy, Inc.	Electricity	42,175.15
Xcel Energy, Inc.	Welfare Utili	335.82	Yankton County Sheri	Court Reporte	25.00
Yankton County Sheri	Return Of Ser	275.00	Yankton County Treas	Attorney Fees	3,980.40
Commission	Salaries	28,671.52	Auditor	Salaries	38,443.86
Treasurer	Salaries	60,654.07	Information Tech	Salaries	58,059.71
States Attorney	Salaries	184,330.54	Public Defender	Salaries	133,859.83
Public Advocate	Salaries	39,058.21	Facilities	Salaries	54,805.59
Equalization	Salaries	67,244.82	Register Of Deeds	Salaries	39,818.86
Human Resources	Salaries	19,178.37	Sheriff	Salaries	842,102.03
Juvenile Detention	Salaries	155,306.13	Highway	Salaries	125,016.04
Human Services	Salaries	101,320.44	Museum	Salaries	70,812.04
Planning	Salaries	25,730.35	Extension	Salaries	2,698.24

PERSONNEL

MOTION by Pekas, seconded by Heiberger, to approve the following personnel changes. 5 ayes.

1. To accept the voluntary demotion of Kyle Jensen from STI Security Officer (13/2) for the Sheriff's Office to Correctional Officer in Training (12/2) for the Jail at \$16.62/hour effective 12/30/13.
2. To accept the voluntary demotion of Carissa Lathrop from Correctional Officer (13/11) for the Jail to Corrections System Operator (9/11) for the Jail at \$17.90/hour effective 1/4/14.
3. To accept the voluntary demotion of Julie Ladwig from Corporal (16/7) for the Jail to Correctional Officer (13/12) for the Jail at \$22.35/hour effective 1/4/14.
4. To promote Matthew Sewell, Jessica Sprecher, and Bria Clark from Correctional Officer in Training

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(12/1) to Correctional Officer (13/1) for the Jail at \$16.864/hour effective 12/17/13.

5. To hire Liz Bunkers as temporary, part-time Intern for Human Resources at \$8.00/hour effective 1/2/14 to 1/31/14.
6. To hire Lyndee Kamrath as Senior Deputy Public Advocate (22/2) for the Public Advocate's Office at \$2,288.80/bi-weekly effective 1/6/14.

Step Increases Due

1. Duane King – Appraiser – Equalization – 15/3 to 15/4 – 1/6/14 – \$20.25/hour
2. Emily Osthus and Thomas Anez – Juvenile Correctional Worker – Juvenile Detention Center – 9/6 to 9/7 – 12/27/13 – \$16.21/hour
3. Travis Ripperda – Juvenile Correctional Worker – Juvenile Detention Center – 9/8 to 9/9 – 12/21/13 – \$17.03/hour
4. Gregory McNamara – Investigator – State's Attorney's Office – 16/6 to 16/7 – 12/27/13 – \$22.91/hour
5. Miranda Petersen – Paralegal – State's Attorney's Office – 16/6 to 16/7 – 12/27/13 – \$22.91/hour
6. Thomas Rabb – Investigator – State's Attorney's Office – 16/8 to 16/9 – 12/24/13 – \$24.07/hour
7. Arthur Borden, Martha Dargen, and Steve Punke – Tax/License Technician – Treasurer's Office – 10/6 to 10/7 – 12/27/13 – \$17.03/hour
8. Melinda Storley – Administrative Clerk – Jail – 9/10 to 9/11 – 12/4/13 – \$17.718/hour
9. Michael Mattson – Deputy Sheriff Sergeant – Jail – 20/6 to 20/7 – 12/27/13 – \$27.91/hour
10. Joseph Schatz – Deputy Sheriff Sergeant – Jail – 20/2 to 20/3 – 11/26/13 – \$25.035/hour
11. Jeremy Schave – Deputy Sheriff Sergeant – Jail – 20/5 to 20/6 – 11/26/13 – \$26.96/hour
12. Rebecca Miller – Correctional Officer – Jail – 13/11 to 13/12 – 12/27/13 – \$22.35/hour
13. Lindsey Butcher – Corrections System Operator – Jail – 9/13 to 9/14 – 12/27/13 – \$19.27/hour
14. Christopher Butcher – Correctional Officer – Jail – 13/13 to 13/14 – 12/21/13 – \$23.48/hour
15. Ryan Bakeberg – Correctional Officer – Jail – 13/1 to 13/2 – 10/29/13 – \$17.286/hour
16. Patrick Murphy – Civil Process Server – Sheriff's Office – 12/13 to 12/14 – 12/27/13 – \$22.35/hour
17. Mason Braun – Deputy Sheriff – Sheriff's Office – 16/13 to 16/14 – 10/12/13 – \$26.96/hour
18. Jason Aanenson – Deputy Sheriff – Sheriff's Office – 16/5 to 16/6 – 9/4/13 – \$22.128/hour

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19. Cynthia Howard – Public Advocate – Public Advocate’s Office – 25/10 to 25/11 – 12/21/13 – \$3,844.00/bi-weekly
20. Anny Libengood – Caseworker I – Human Services – 16/8 to 16/9 – 12/27/13 – \$24.07/hour
21. Cynthia Gingras – Safe Home Program Worker – Human Services – 9/2 to 9/3 – 10/16/13 – \$14.542/hour
22. Lavonne Robinson – Administrative Clerk – Human Services – 9/6 to 9/7 – 12/27/13 – \$16.21/hour
23. Shannon Hemenway – Safe Home Program Assistant – Human Services – 9/9 to 9/10 – 12/27/13 – \$17.46/hour
24. Randy Dobberpuhl – Caseworker I – Human Services – 16/6 to 16/7 – 12/27/13 – \$22.91/hour
25. Amber Eggert – Senior Deputy Public Defender – Public Defender’s Office – 22/5 to 22/6 – 1/2/14 – \$2,526.40/bi-weekly
26. Thomas Peterson – Highway Equipment SVS/Parts Manager – Highway – 18/13 to 18/14 – 12/27/13 – \$30.06/hour
27. William Hoskins – Museum Director – Museum – 24/8 to 24/9 – 12/27/13 – \$3,314.40/bi-weekly

LIEN COMPROMISE

Commissioner Pekas gave a briefing on a request for compromise of lien submitted by the applicant’s attorney, for DPNO 40752. The lien is for court appointed attorney, Public Defender services, and poor relief beginning in January, 1999 to July, 2013, which total \$1,295.02. Payments of \$370 have been received on the lien bringing the current balance owing to \$925.02. The applicant is asking for a compromise and release of the lien in full upon payment of an additional \$200. The applicant is currently unemployed and lists her income at this time as \$430 per month in child support. She lists assets of \$16,150 consisting primarily of the value of her car and liabilities of \$69,000 consisting of the vehicle loan and student loans. Mr. Pekas noted that the applicant did not submit a copy of her most recent tax return with the application. MOTION by Pekas, seconded by Barth, to approve a compromise in full upon payment of \$200.00. Commissioner Heiberger stated that the applicant is educated even though she is not employed at this time, and her application is incomplete since she did not submit a tax return. Commissioner Kelly also stated that the applicant has education credentials and when she does get a job she has an obligation to pay. VOTE ON MOTION 1 aye, Heiberger, Kelly, Pekas, and Beninga voted nay. Motion fails.

SUPPLEMENTS

MOTION by Barth, seconded by Kelly, to supplement \$111,167.36 from the Emergency Management Fund to the Emergency Management Budget representing reimbursement from various grant programs; ASN 16924 \$10,745.00 2012 Fusion Center Grant; ASN 16924 \$1,797.61 2012 Homeland Security LETPP; ASN 16924 \$4,773.28 2012 Local Regional Response; ASN 16924 \$19,634.33 2012 Special SWAT Training; ASN 16924 \$2,059.98 2012 Local Regional Response; ASN 16924 \$11,927.50 2012 Fusion Center Grant; ASN 16932 \$10,000.00 SD Health Department Mass Fatalities Training Grant; ASN 16984 \$46,298.41 Reimbursement to City of Sioux Falls 2013 SLA Grant; ASN 16984 \$3,931.25 FEMA dollars reimbursed for April 2013 Ice Storm. 5 ayes.

MOTION by Barth, seconded by Heiberger, to supplement \$199,866.92 from the General Fund to the Sheriff and Jail Budget representing reimbursement from various Federal and State Grants and private donations; ASN 16501

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\$20,945.87 US Marshal Service Overtime/Sheriff's Office; ASN 16501 \$16,877.04 Highway Safety Grant Overtime/Sheriff's Office; ASN 16501 \$1,392.11 JTTF Overtime/Sheriff's Office; ASN 16501 \$289.00 State FEMA Overtime Reimbursement/Sheriff's Office; ASN 16501 \$2,167.48 Federal FEMA Overtime Reimbursement/Sheriff's Office; ASN 16601 \$236.45 State FEMA Overtime Reimbursement/Jail; ASN 16601 \$1,773.40 Federal FEMA Overtime Reimbursement/Jail; ASN 16531 \$15,155.59 HIDTA Grant equipment, training, & supplies; ASN 16544 \$8,800.00 Contributions to Tea-Ellis Range Maintenance; ASN 16573 \$500.00 Sanford Health Annual Explorer Challenge Donation; ASN 16574 \$23,358.00 Narcotics Vehicle Reimbursement/State Drug Funds; ASN 16576 \$ 20.00 Private Donation to DARE/School Resource Program; ASN 16577 \$1,159.27 Equipment, Training, Supplies/Domestic Violence Grant; ASN 16578 \$4,999.49 Vehicle Equipment Reimbursement/US Marshal Service Grant; ASN 16580 \$70.00 Lodging Reimbursement/JTTF Travel; ASN 16593 \$1,869.27 Mobile Command Post Expense Reimbursement from SFPD Safety/Rescue Equipment; ASN 16594 \$9,250.00 Highway Safety Grant-Radar Systems/Vehicle Equipment; ASN 16678 \$34,073.00 2013 SCAAP Grant Allocation; ASN 20455 \$23,417.00 2013 Byrne/JAG Grant Allocation; ASN 20454 \$26,188.00 2012 Byrne/JAG Grant Allocation; ASN 20452 \$457.00 2010 Byrne/JAG Grant Interest; ASN 20456 \$6,868.95 2009 Byrne/JAG Grant Stimulus Interest. 5 ayes.

BRIEFING

Ken McFarland, Commission Administrative Officer gave a briefing on the Inmate Medical/Detox Request for Proposals that were received on December 6, 2013. The following firms submitted proposals: Advanced Correctional Healthcare, Peoria, Illinois; Armor Correctional Health, Miami, Florida; Correctional Healthcare Companies, Greenwood Village, Colorado; Wexford Health Source, Pittsburgh, Pennsylvania; Quality Choice Correctional Healthcare, New Rochelle, New York. The proposals were reviewed by a committee consisting of Sheriff Mike Milstead, Chief Deputy Michelle Boyd, Warden Jeff Gromer, Carol Muller, Human Services Director, Consultant Rick Morse, and Ken McFarland. It is the intent of the committee to conduct interviews with Armor Correctional Health and Correctional Healthcare Companies on January 6, 2014, and bring a recommendation for selecting a firm and negotiating the final contract on January 14, 2014.

BUDGET HEARING

Darlene Johnson, Assistant Auditor, was present for the public hearing and gave a briefing on various supplements to the FY2013 budget. Ken McFarland stated that the supplements in the General Fund are well within the personnel savings of the approved budgets, so they should have no impact on the General Fund cash as we move forward. MOTION by Pekas, seconded by Barth, to approve the FY 2013 yearend supplements as presented, and adopt Resolution MC13-64. 5 ayes.

**RESOLUTION MC13-64
FOR SUPPLEMENTAL BUDGET**

WHEREAS it is necessary to supplement the 2013 Annual Budget in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 31st day of December, 2013, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budgets:		
ASN 15000	Commission	\$9,780
ASN 15023	Commission	\$4,500

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ASN 15034	Commission	\$11,250
ASN 15066	Commission	\$ 2,600
ASN 15057	Commission	\$500
ASN 15084	Commission	\$6,500
ASN 15227	Court Systems	\$20,000
ASN 15228	Court Systems	\$70,000
ASN 15229	Court Systems	\$100,000
ASN 15232	Court Systems	\$35,000
ASN 15628	State's Attorney	\$40,000
ASN 15800	Public Advocate	\$3,000
ASN 16169	Facilities	\$19,250
ASN 16171	Facilities	\$19,250
ASN 20103	County Insurance	\$10,000
ASN 22560	MCEDA	\$150
ASN 16533	Sheriff	<u>\$65,000</u>
Total General Fund		\$416,780

From the Highway Fund to the following budget:

ASN 17226	Highway Construction	\$169,669
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APPROVED BY THE COUNTY COMMISSION:

Gerald Beninga

Chairman

ATTEST:

Cynthia Jepsen

Deputy Auditor

LEASE

Ken McFarland, Commission Administrative Officer, gave a briefing on the 2014 lease agreement between Minnehaha County and CASA (Court Appointed Special Advocate). Under the terms of the agreement, CASA will pay \$7,000 to lease 1,500 square feet of office space on the first floor of the Extension Building. CASA will make four payments in the amount of \$1,750 at the beginning of each quarter. The County pays for heat, electricity, and janitorial service. MOTION by Pekas, seconded by Heiberger, to authorize the Chairman to sign the 2014 lease agreement between Minnehaha County and CASA. 5 ayes.

AGREEMENT

Sara Show, Senior Deputy State's Attorney gave a briefing on an agreement with Thompson Reuters for Westlaw PRO Subscription Service for twenty five (25) attorneys in the State's Attorney's Office. The agreement is for 36 months with monthly payment of \$1,553.40 for the first twelve months. The second 12 months is not to increase by more than 5% over the first 12 months, and the third 12 months is not to increase by more than 5% over the second 12 months. MOTION by Heiberger, seconded by Kelly, to authorize the Chairman to sign the agreement between Minnehaha County and Thomson Reuters for Westlaw Pro Subscription Service. 5 ayes.

NEW BUSINESS

Ken McFarland, Commission Administrative Officer, stated that the Commissioners Contingency Fund exists primarily to handle last minute supplements to department budgets that might be necessary as we close the end of the year. This year there are two budgets that are in need of a supplement. The 2013 Public Advocate Budget will need a \$5,000 transfer from the Commissioners Contingency Fund to pay psych evaluation bills. MOTION by Pekas, seconded by Barth, to transfer \$5,000 from the Commissioners Contingency Fund to ASN

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15834, Other Professional Services, to the 2013 Public Advocate Budget. 5 ayes. The Facilities Budget will need a \$15,000 supplement due to a higher than anticipated Natural Gas bills. MOTION by Barth, seconded by Pekas to transfer \$15,000 from the Commissioners Contingency Fund to ASN 16169, Natural Gas, to the 2013 Facilities Budget. 5 ayes. Lloyd Olson, Facilities Director, reported that the unusually cold December has caused higher consumption and the natural gas rates to go up.

OLD BUSINESS

Commissioner Kelly spoke on the need to keep pressure on our legislatures to look at alcoholic beverage tax laws and how they are distributed.

Ken McFarland, Commission Administrative Officer, spoke on a meeting he attended with our legislative delegation where they discussed the growth in costs compared to the growth in major revenue sources for city, county and the state government between 2004 and 2014. The growth in costs for all three entities was around 40%. The major revenue source for counties which is property tax, experienced a growth of around 20%, while the major revenue for cities and the state which is sales tax, experienced a growth around 40%. Mr. McFarland stated that this highlights the difficulties the county faces with the tight control on property taxes.

MOTION by Barth, seconded by Heiberger, to go into executive session for personnel and pending litigation. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 7, 2014.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor