RESOLUTION MCl1-57
ESTABLISH FEES FOR CORONER SERVICES

WHEREAS, the Minnehaha County Coroner has recommended that fees be charged for certain records and services performed by the Coroner's Office; now

THEREFORE, BE IT RESOLVED, that the following fees and procedures are hereby established for the Minnehaha County Coroner's Office and that all fees will be collected up front prior to producing documents, records, or meetings:

1. Certified copy of a completed case report: $10
2. Time spent for preparing documents for release: $300
   (Charge in one hour increments)
3. Copies of entire case file $1.00 for each page for the first 25 pages

   $.50 for each page in excess of 25 pages
4. Photographs on CDR $10.00 for each CDR
5. Histology Slide Duplicates $10.00 per slide
6. Testimony in civil cases $300.00 per hour
7. Fees for Civil cases arising from a Coroner case:
   a. Depositions $300.00 per hour
   b. All Travel $300.00 per hour
   c. Meeting Consultations $300.00 per hour
   d. Telephone Calls/Consultations $300.00 per hour
   e. Time spent in Chart/File Review $300.00 per hour
   f. Time spent in any additional actions $300.00 per hour

BE IT FURTHER RESOLVED, that the Minnehaha County Coroner reports are public records after they have been mailed to the State's Attorney and investigating law enforcement agency and the State's Attorney has informed the Coroner that there are no pending criminal proceedings. Prior to that time, every investigation is considered a **confidential matter** between the Coroner and other investigating officials;

BE IT FURTHER RESOLVED, that a single copy of the completed case report will be provided to the family upon request at no charge. All requests from outside parties (family members, insurance agencies, attorneys, press, etc.) for information regarding results of examinations will be made in writing. An official request form will be available on the web site.

BE IT FURTHER RESOLVED, that the effective date for the establishment and collection of these fees is January 1, 2012. Thereafter, such fees will be reviewed on annual basis and will be in effect until changed by resolution of the Minnehaha County Commission. All fees will be deposited in the General Fund of Minnehaha County.

Dated this 1st, Day of November 2011

APPROVED BY THE COMMISSION

Chairman

ATTEST: Bob Litz, Auditor